



# *King and Queen County Public Schools*

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## **Addendum #1 to IFB 21-001**

**Dated February 26, 2021**

**Note: Sealed bids are due in the School Board Office by March 12, 2021 at 3:00 p.m.**

1. Why is the district utilizing a solicitation for the services requested in this bid?

*We currently do not have staff to meet the needs of this service.*

2. Can the district please clarify how needs for contractors will be disseminated to vendors post award?

*Following the award, the contractor will receive a contract and work directly with our Director of Special Education and Student Services*

3. When and how will the vendors be notified when awarded contracts are announced?

*Awarded contracts for this IFB will be announced on our website [www.kqps.net](http://www.kqps.net) by mid-April*

4. How many vendors does the district expect to award a contract to for the services requested in this solicitation?

*One but we have used two vendors in the past to meet our needs*

5. What is the expected amount of Full Time Equivalent (FTE), vendor supplied SLP's needed for this contract?

*Two*

6. Can the district please provide incumbent information and current bill rates for the contracts in place for similar services?

*\$63.16/hr*

7. Can the district please provide the total number of FTE vendor supplied SLP's utilized during the 2019/20 and 2020/21 SY?

2019-2020: 1.80; 2020-2021; 1.8

8. Can the district please describe the supplies and materials that contracted therapists/teachers will have access to at the district? (Wi-Fi, computer access, testing materials, office supplies, iPad/laptop, etc.)?

The therapists will have access to internet, fax, and copy machines onsite, district email and testing materials will be provided.

9. Can the district please clarify the maximum weekly allowable hours approved the contracted FTE's from supplied vendors?

7.50 hours per day up to 5 days per week (37.50 hrs)

10. What is the caseload size for these providers?

Approximately 20 per therapists

11. What travel between schools is expected for these providers?

Typically, there is no travel between schools during the day. Therapists are expected to work at one school per day.

12. How many different schools are these providers expected to travel to?

There are three schools and typically, there is no travel between schools during the day.

13. If bidder uses reference for similar services that are out-of-state, will the vendor have points deducted under "Evaluation Factors" for this solicitation?

No

14. Due to the detailed information requested in this solicitation, can the district please extend the due date of this RFP?

No, not at this time

15. Is it your preference for the vendor to have a local office in VA?

No

16. Would you consider SLPA or CFY?

No

17. Would you consider virtual/teletherapy services?

No

18. Can the vendor incur any monetary penalties for not having a contracted provider available in a timely manner?

All bidders should have sufficient and appropriately licensed staff currently in place at time of submission of bid. If a vendor does not have sufficient/appropriate staff available, another vendor will be awarded the bid.

19. Would the district pay mileage for travelling between school campuses on the same day? If so, what will be the district standard rate?

No, therapists only go to one school per day

20. Will your district consider an hourly rate range depending on the candidates' level or experience or does the district only want a fixed hourly rate for service?

Fixed

21. What is the annual expenditure available or projected for this contact?

\$180,000 projected